



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
OPEN COMPETITIVE JOB OPPORTUNITY



Bulletin No. 600-02-2011

Posting Date: December 27, 2010

JOB TITLE

LAKE LIFEGUARD, PARKS AND RECREATION /RECURRENT

EXAM NUMBER

D2948F

FILING DATES

February 13, 2011 - February 19, 2011

SALARY

\$17.07 - \$22.30 **HOURLY**

POSITION INFORMATION

Observes an assigned area of a lake from tower, launch ramp or patrol boat to preserve order, prevent accidents, and effect rescues.

Positions in this class work under the administrative and technical supervision of an aquatics manager or a supervising lifeguard and the technical direction of senior lake lifeguard. Incumbents provide continuous surveillance of an assigned section of beach, the launch area, or the lake from towers, docks, or boat deck, observing for such things as violations of lake rules and regulations, patrons who are potentially or already in need of rescue, or boaters who need assistance in launching or retrieving boats. Positions in this class must exercise a knowledge of first aid, swimming and lifesaving techniques, lake ordinances and rules, and the effects of conditions such as hazards, wind and variances in depth of the lake in order to protect life and property.

ESSENTIAL JOB FUNCTIONS

Opens lifeguard tower at beginning of shift and checks equipment such as rescue cans, radio, first aid box, resuscitator, oxygen and face masks; reports malfunctions to the lead lifeguard or supervisor.

Conducts continuous surveillance of assigned beach area for signs of swimmers in trouble and violations of lake ordinances and safety regulations.

Administers first aid to victims of near-drownings and injured or ill patrons suffering from heart seizure, heat exhaustion, broken bones or lacerations; releases seriously injured victims to senior lifeguard or paramedical personnel.

Maintains log book by entering information regarding rescues, first aid rendered and other unusual events; writes a narrative account of major incidents.

Enforces lake ordinances and rules prohibiting such activities as use of illegal flotation devices and swimming in restricted areas; reports other incidents such as capsized boats, violations of boating regulations, drinking alcoholic beverages or fights to the senior lifeguard, supervisor or patrol boat operator.

Effects rescues in the lake using rescue can or board; using department approved techniques, secures and swims victims to shore.

Serves as crew of a patrol boat and operates the boat to maintain position when

**SELECTION
REQUIREMENTS**

senior lifeguard goes aboard another vessel or onto docks.

Acts as observer while on boat patrol, looking for such things as distressed or speeding boats, violations of safety regulations, and dangerous debris in the lake.

Performs operational check of the boat daily, checks oil and gas level, refuels boat when necessary; checks boat gear such as fire extinguishers, first aid equipment, and radio; reports malfunctions to senior lifeguard.

Responds as crew member to such incidents as burning, capsized, or sinking boats; operates fire fighting and pumping equipment, attaches tow lines and swims to effect rescues.

Drives and services the lifeguard truck including adding oil, water and gas, washing and checking first aid equipment.

Observes parking, dock, and launch areas for instances of unacceptable activity such as speeding boats, unsafe launches, illegal parking, or drinking alcoholic beverages; issues warnings for minor offenses and may issue citations in cases of repeated or serious offenses.

Instructs boat owners in proper procedure for launching boats and assists them in launching and retrieving operations to protect the boats from damage or swamping.

Engages in the physical fitness program established by the department in order to maintain capability to perform lake lifesaving duties.

Operates motor vehicles and patrol boats in the course of carrying out duties and responsibilities.

Graduation from high school or its equivalent.*

Candidates must have the ability to swim 1000 meters in 18 minutes or less. Successful completion of the County approved basic course of instruction, including authorized lifesaving, first aid and cardiopulmonary resuscitation, will be required before final appointment.

Incumbents must have the physical strength, stamina and swimming skills to effect rescues in rough lake water conditions.

Vision:

At least 20/30 in each eye without correction.

Hearing:

There may be no greater than a 25 dB loss in the better ear as averaged over the test frequencies of 500, 1000, and 3000 Hz. There may not be a peak loss at any of the test frequencies greater than:

30 dB at 500 Hz

30 dB at 1000 Hz

40 dB at 2000 Hz

40 dB at 3000 Hz

There may be no greater than a 35 dB loss in the worse ear as averaged over the test frequencies, and no peak loss greater than 45 dB at any of the test frequencies.

In the case of a questionable, unusual, or borderline hearing loss, the applicant's record will be reviewed by the Occupational Health Service Consultant in otolaryngology who will make a recommendation as to the applicant's employability and forward it to the Medical Director for final disposition.

At least eighteen (18) years of age. Applicants must be eighteen (18) years old by May 16, 2011.**

Physical Class: 4 - Arduous:

Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.

Licenses: A valid California Class C Driver License is required to perform job-related essential functions.***

Special Requirement Information: *Candidates must show a copy of their high school diploma or its equivalent by time of appointment.

**Applicants who will be eighteen (18) years old by May 16, 2011 may compete in this examination, however, they will be placed on "withhold" status until they have met the age requirement.

*****License Information:** Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of appointment. License must not be suspended, restricted, or revoked. AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR OR MORE MOVING VIOLATIONS WITHIN THE LAST TWO YEARS WILL NOT BE APPOINTED.

Those who work this season may be rehired next season without reexamination but will be required to engage in the physical fitness program established by the department in order to maintain capability to perform Lake Lifesaving duties. This includes annual certification of the ability to swim 500 meters in 10 minutes or less.

Shift: Any Shift

DRUG TESTING: Applicants for this position will be required to take and pass a urine drug screen as part of the preplacement medical examination.

The work week includes evenings, weekends and holidays.

FINGERPRINTING AND SECURITY CLEARANCE

Employment is subject to security clearance which may include fingerprinting. Any false statement or omission of material fact may cause forfeiture of employment rights. Information presented on employment applications, resumes and during the examination process is subject to verification.

Recurrent vacancies are at Castaic Lake in Castaic, Bonelli Regional Park in San Dimas and Santa Fe Dam Recreation Area in Irwindale.

**SPECIAL
INFORMATION**

**VACANCY
INFORMATION**

**EXAMINATION
CONTENT**

This examination will consist of a 1000 meter swimming performance test weighted 100%. Candidates must complete the 1000 meter swim test within **18 minutes or less** to be placed on the eligible list.

**ELIGIBILITY
INFORMATION**

Candidates who successfully pass the examination will be placed on the eligible list of qualified candidates for twelve (12) months.

***** IMPORTANT INFORMATION *****

**APPLICATION
INFORMATION**

APPLY IN PERSON ONLY ON ONE OF THE TWO DATES LISTED BELOW:

**Sunday, February 13, 2011 from 8:00 AM to 12:00 PM
San Dimas Swim & Racquetball Club
990 W. Covina Blvd.
San Dimas, CA 91773**

**Saturday, February 19, 2011 from 8:00 AM to 12:00 PM
El Cariso Park Pool
13100 Hubbard Street
Sylmar, CA 91342**

Candidates will not be allowed to participate in the examination without proper picture I.D. such as California Driver License, California ID card, birth certificate, passport, etc. Date of birth verification is required at the time of the swim test.

Candidates must come prepared with bathing suits and towels to take the swimming performance test.

Applications must be obtained and completed on the date of the swimming performance test.

Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:

DO NOT MAIL APPLICATION - APPLY IN PERSON ONLY ,
(213) 738-2995

**DISABILITY
ACCOMMODATIONS**

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (213) 738-2995.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (213) 738-2995. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (213) 427-6118 . The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL
OPPORTUNITY
EMPLOYER**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

CHILD SUPPORT COMPLIANCE

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

VETERAN'S CREDIT

VETERANS' PREFERENCE CREDIT of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

EMPLOYMENT ELIGIBILITY INFORMATION

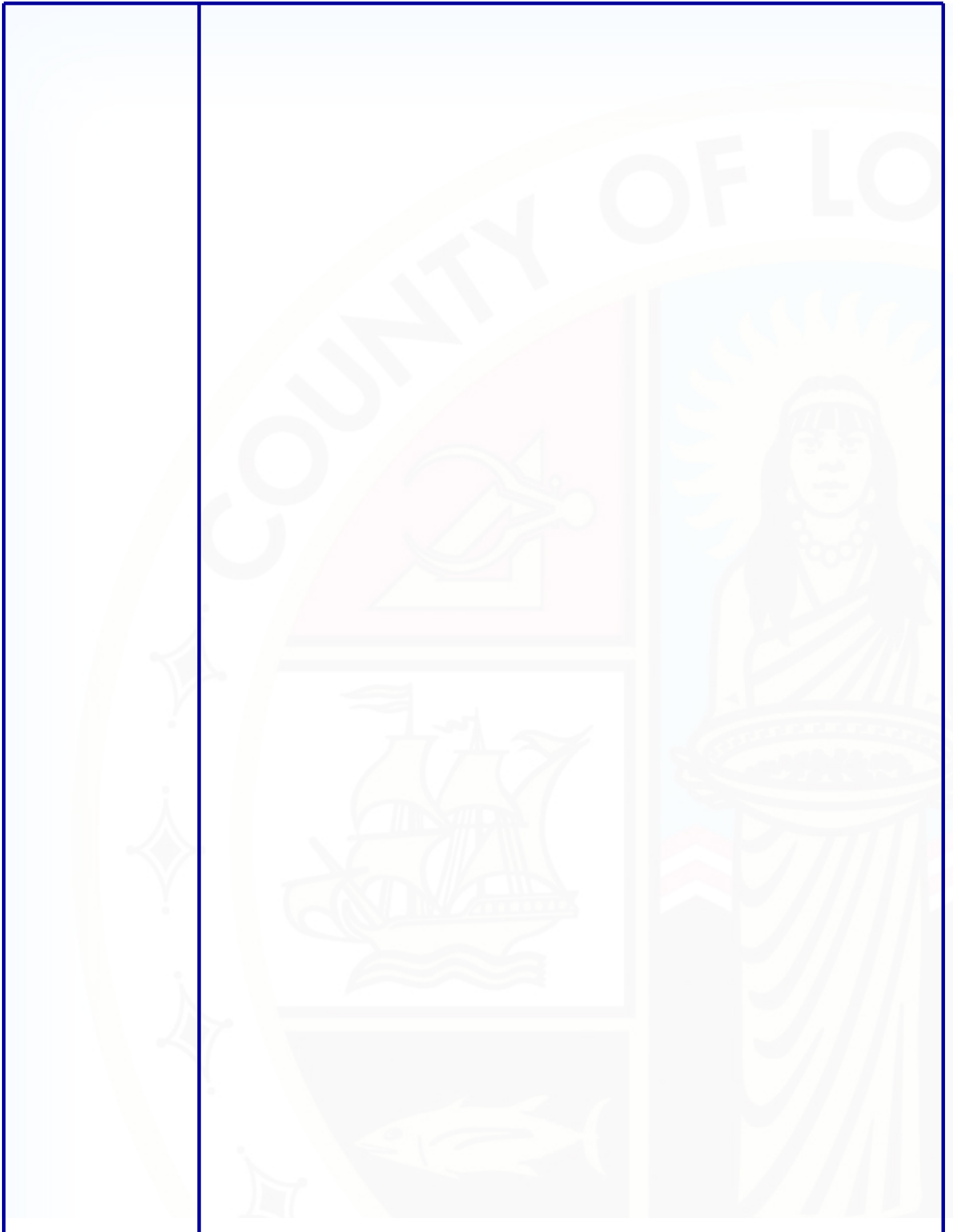
Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

RECORD OF CONVICTIONS

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

SOCIAL SECURITY ACT OF 2004

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.



Department of Parks and Recreation: Address: 433 South Vermont Ave. Room 200, Los Angeles, CA 90020
24-Hour Job Line: (800)970-LIST; TTY Phone: (213) 427-6118

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER